



ESF Community Grants

Enrolment Form 2019/21

Greater Manchester

Learner reference:

1920/

Please complete this form in **BLACK BALL POINT PEN** and **CAPITAL LETTERS**, ticking boxes as appropriate. If you would like this form in a larger format, please ask your tutor.



Project details

Project Title:

Venue Address:

Start Date: Project ID:

Personal details

Title: Mr Mrs Miss Ms Other (for example, Dr)

First Name:

Middle Name:

Surname:

House No: Address:

Postcode:

Tel No: Mobile No:

Email Address:

NI Number:

Date of Birth: Gender: Male Female

Household Situation

- No member of the household in which I live (including myself) is employed
- The household that I live in includes only one adult (aged 18 or over)
- There are one or more dependent children (aged 0-17 years or 18-24 years if full time student or inactive) in the household
- I am a lone parent
- None of these statements apply

Ethnicity

White

- 31 White British
- 32 Irish
- 33 Romany/Irish Traveller
- 34 Other White Background

Mixed/Multiple Ethnic Group

- 35 White and Black Caribbean
- 36 White and Black African
- 37 White and Asian
- 38 Other Mixed/Multiple Ethnic Background

Other Ethnic Group

- 47 Arab
- 98 Any other ethnic group

Asian/Asian British

- 39 Indian
- 40 Pakistani
- 41 Bangladeshi
- 42 Chinese
- 43 Any other Asian background

Black/Black British

- 44 African
- 45 Caribbean
- 46 Other Black Background

Learning difficulty, disability or health issue/support requirements

Do you have a learning difficulty, disability or health issue? Yes No

If you have answered yes, please complete the section below ticking the category or categories that apply.

- | | | |
|---|---|--|
| <input type="checkbox"/> 15 Asperger's syndrome | <input type="checkbox"/> 07 Profound complex disabilities | <input type="checkbox"/> 95 Other medical condition (for example epilepsy, asthma, diabetes) |
| <input type="checkbox"/> 14 Autism spectrum disorder | <input type="checkbox"/> 11 Severe learning difficulty | <input type="checkbox"/> 93 Other physical disability |
| <input type="checkbox"/> 06 Disability affecting mobility | <input type="checkbox"/> 08 Social and emotional difficulties | <input type="checkbox"/> 94 Other specific learning difficulty (e.g. Dyspraxia) |
| <input type="checkbox"/> 13 Dyscalculia | <input type="checkbox"/> 16 Temporary disability after illness (for example post-viral) or accident | <input type="checkbox"/> 17 Speech, language, and communication needs |
| <input type="checkbox"/> 12 Dyslexia | <input type="checkbox"/> 04 Visual impairment | <input type="checkbox"/> 97 Other disability |
| <input type="checkbox"/> 05 Hearing impairment | <input type="checkbox"/> 96 Other learning difficulty | <input type="checkbox"/> 98 Prefer not to say |
| <input type="checkbox"/> 09 Mental health difficulty | | |
| <input type="checkbox"/> 10 Moderate learning difficulty | | |

If you have ticked more than one category above, please put the number of the **category** which will impact most on your learning in the following box:

Previous Qualification:

Please indicate the highest qualification you gained before attending this course (refer to the Tutor if you need support):

- | | |
|---|--|
| <input type="checkbox"/> 99 No previous qualifications | <input type="checkbox"/> 10 Certificates of Higher Education HNC/NVQ (Level 4) |
| <input type="checkbox"/> 09 Entry Level | <input type="checkbox"/> 11 Foundation Degree HND/NVQ (Level 5) |
| <input type="checkbox"/> 01 GCSE/O Level at grades D-G/Functional Skills (Level 1) | <input type="checkbox"/> 12 Bachelor's Degree – graduate certificates and diplomas (Level 6) |
| <input type="checkbox"/> 02 5 or more GCSE/O Level at grades A-C/ Functional Skills (Level 2) | <input type="checkbox"/> 13 Masters Degree, Doctorates, postgraduate certificates and diplomas (Level 7 and above) |
| <input type="checkbox"/> 03 2 or more A Level or 4 AS Levels/BTEC/NVQ (Level 3) | <input type="checkbox"/> 97 Other qualification, level not known |

Employment and Benefit Status

11 Not employed, looking for work and available to start work.

12 Not employed, not looking for work and/or not available to start work

50 Retired

Please indicate length of time not in work:

- | | |
|--|---|
| <input type="checkbox"/> 01 Less than 6 months | <input type="checkbox"/> 04 24-35 months |
| <input type="checkbox"/> 02 6-11 months | <input type="checkbox"/> 05 36 months or more |
| <input type="checkbox"/> 03 12-23 months | |

Do you claim any of the following benefits?

- 01 Job Seekers Allowance
- 02 Employment and Support Allowance (ESA) – work
- 44 Universal Credit
- 04 Income Support or Employment and Support Allowance (ESA) - support group
- 23 Pension Guarantee Credit

Privacy Notices - How we use your Personal Information

WEA: All the personal details you have provided to the WEA will be retained and protected by the WEA in accordance with the General Data Protection Regulations. If you have any complaints about the way the WEA collects and stores your data, you have the right to lodge a complaint with the UK's Information Commissioners Office ico.org.uk.

Education and Skills Funding Agency (ESFA): This privacy notice is issued by the Education and Skills Funding Agency (ESFA), on behalf of the Secretary of State for the Department of Education (DfE). It is to inform learners how their personal information will be used by the DfE, the ESFA (an executive agency of the DfE) and any successor bodies to these organisations. For the purposes of the relevant data protection legislation, the DfE is the data controller for personal data processed by the ESFA. Your personal information is used by the DfE to exercise its functions and to meet its statutory responsibilities, including under the Apprenticeships, Skills, Children and Learning Act 2009 and to create and maintain a unique learner number (ULN) and a personal learning record (PLR). Your information will be securely destroyed after it is no longer required for these purposes. Your information may be shared with third parties for education, training, employment and well-being related purposes, including for research. This will only take place where the law allows it and the sharing is in compliance with Data Protection legislation. The English European Social Fund (ESF) Managing Authority (or agents acting on its behalf) may contact you in order for them to carry out research and evaluation to inform the effectiveness of training.

Further information about the use of and access to your personal data, details of organisations with whom we regularly share data, information about how long we can retain your data, and how to change your consent to being contacted, please visit: gov.uk/government/publications/esfa-privacy-notice

Contact by the Education and Skills Funding Agency (ESFA) or its partners

The Privacy Notice on the learning Agreement explains how the ESFA or its partners use your information. You may be contacted after you have completed your programme of learning to establish whether you have entered employment or gone on to further training. You can opt out of contact for other purposes by ticking any of the following boxes.

Please tick if you do **not** wish to be contacted about: Courses or learning opportunities Surveys and research

Please tick if you do **not** wish to be contacted by: Post Phone E-mail

Declarations

I certify that the information contained on this form is correct and accurate. I understand this activity is funded by the European Union through the European Social Fund (ESF). I have read and agreed to the Privacy Notices section – How We Use Your Personal Information.

Signed:
Participant

Date:

Declaration on behalf of the ESF Community Grant Recipient Organisation

I certify that the information contained on this form is correct. I have seen documentary evidence verifying: the identity of this participant, their address, their status as indicated above and their right to work in the U.K.

Signed:

Date:

Print
Name:

This project is funded by the European Social Fund (ESF).



Workers' Educational Association

W: www.wea.org.uk



European Union
European
Social Fund



**Education & Skills
Funding Agency**

